

Adding Objects – WordArt

To enter WordArt into a presentation, **click** on the **WordArt button** in the Drawing toolbar.



Insert WordArt

The **‘WordArt Gallery’** dialog box will open.

From the options presented, **click** on the one you wish to use and **click** ‘OK’.



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The 'Edit WordArt Text' dialog box will open.

Type in the **text** you wish to use and **select** the **font** and **size** you wish.

Once you have done this, **click** 'OK'.

Your WordArt will appear on the slide.



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You can resize, reposition and rotate this object using the white and green handles.

The **yellow handles** around the WordArt allow you to alter the perspective of the effects on the text.

Click and **drag** them to see how they alter the WordArt shape.

