

## Managing your Blog

As the blog is yours, you will have to manage it. This isn't as scary as it sounds, as it is really straightforward to manage a blog.

On the dashboard, **click** the **'Manage' tab**.

By default, you are taken to the 'Post' sub-tab, where you can manage the posts made on the blog.

The other sub-tabs allow you to manage other aspects of your blog, such as any additional pages you may have, the categories you divide your posts into, any comments made by visitors and any files you have on your blog.

The more you use your blog, the more you will use the 'Manage' tab.

ID	When	Title	Categories	Comments	Author	Stats			
8	2007-07-31 11:08:15 am	A video to make you think...	<a href="#">Uncategorized</a>	0	whereisab	<input checked="" type="checkbox"/>	<a href="#">View</a>	<a href="#">Edit</a>	<a href="#">Delete</a>
7	2007-07-31 10:59:58 am	Have your say!	<a href="#">Uncategorized</a>	0	whereisab	<input checked="" type="checkbox"/>	<a href="#">View</a>	<a href="#">Edit</a>	<a href="#">Delete</a>
5	2007-07-31 10:47:02 am	Great tutorial site	<a href="#">Uncategorized</a>	0	whereisab	<input checked="" type="checkbox"/>	<a href="#">View</a>	<a href="#">Edit</a>	<a href="#">Delete</a>
3	2007-07-31 10:14:31 am	My first ever post on a blog!	<a href="#">Uncategorized</a>	0	whereisab	<input checked="" type="checkbox"/>	<a href="#">View</a>	<a href="#">Edit</a>	<a href="#">Delete</a>