

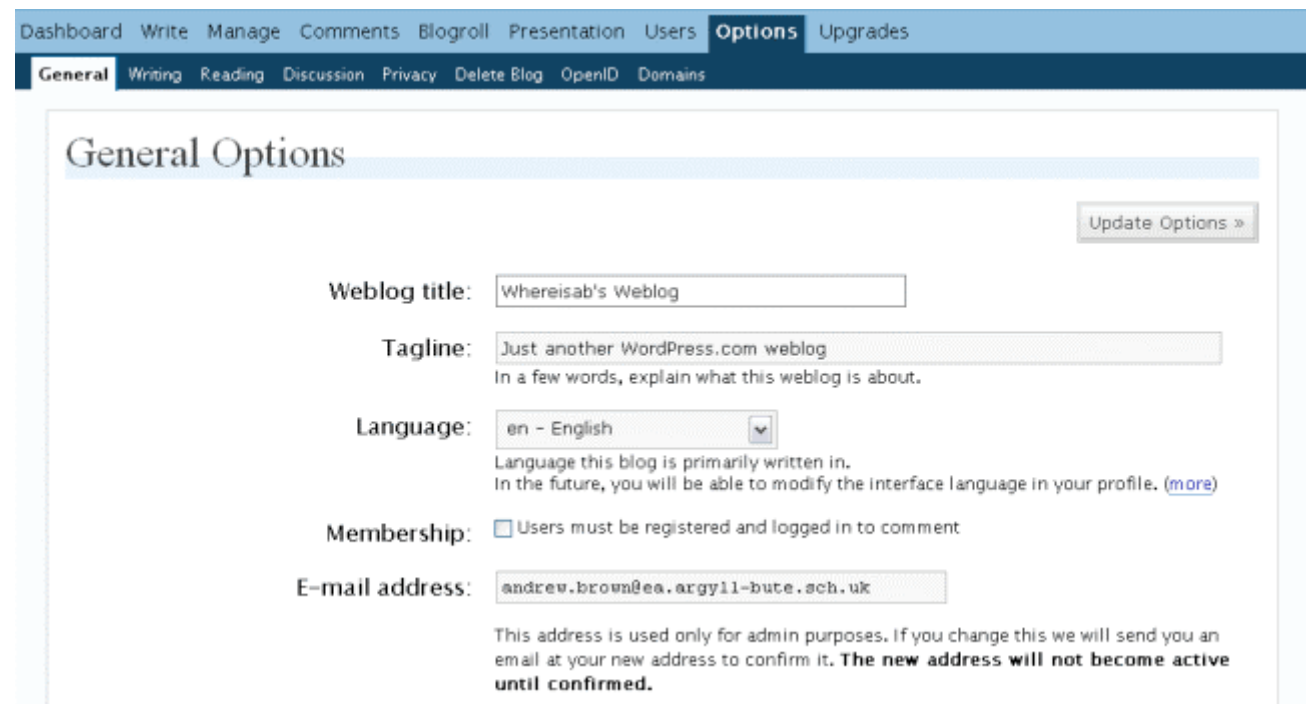
Options

The options tab allows you to alter certain aspects of your blog.

Depending upon your blog host, there may only be certain elements you can alter.

On the dashboard, **click** the **'Options'** tab.

The **'Tagline'** is a description of your blog. This is displayed both on the blog and in search engines, so make it as descriptive as possible.



The screenshot shows the WordPress dashboard with the 'Options' tab selected. The 'General' sub-tab is active, displaying the following settings:

- Weblog title:** Whereisab's Weblog
- Tagline:** Just another WordPress.com weblog
In a few words, explain what this weblog is about.
- Language:** en - English
Language this blog is primarily written in. In the future, you will be able to modify the interface language in your profile. [\(more\)](#)
- Membership:** Users must be registered and logged in to comment
- E-mail address:** andrew.brown@ea.argyll-bute.sch.uk
This address is used only for admin purposes. If you change this we will send you an email at your new address to confirm it. **The new address will not become active until confirmed.**

An 'Update Options »' button is located in the top right corner of the options area.

The **email address** is your point of contact with the administration of the blog. Any new comments or requests by users is sent to this email address. Make sure this is correct, so that you are kept informed!

Make sure the **time** is right for your location in the world!

Don't forget to **click** the '**Update Options**' button to save any changes you may have made.

Click 'View site' to see your changes.

Date and Time

UTC time is: 2007-07-31 1:02:23 pm

Times in the weblog should differ by: hours (Your timezone offset, for example -6 for Central Time.)

Default date format:
Output: July 31, 2007

Default time format:
Output: 1:02 pm

[Documentation on date formatting.](#) Click "Update options" to update sample output.

Weeks in the calendar should start on:

Update Options »